SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

ANCHAL COLLEGE PADAMPUR

AT - PADAMPUR PO - RAJBORASAMBAR DIST - BARAGARH
768036
anchalcollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

July 2022

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Anchal College, Padampur is situated in the Western part of Odisha in the district of Bargarh at 21 Degree North (Latitude) and 83 Degree East (Longitude). The revenue sub-division of Padampur is bordered by Nawapara District on West, Bolangir District on South, State of Chhattisgarh on NorthEast and the Gandhamardan Hill range of epic fame on SouthWest. The Gandhamardan has a tropical dry deciduous forest and is a repository of more than 200 rare medicinal herbs.

This region is known to be an economically underdeveloped region of Odisha. For majority of its population, agriculture is the chief means of substenance which depends on the vagaries of rainfall. The area lacks major irrigation projects and industries which account for the economic backwardness of this region. The aspiring youths in the past could hardly afford to pursue higher educational institutions far away from Padampur. The establishment of Anchal College, Padampur in 1965 was a noble venture to fill the void.

Spread over a picturesque campus, this institution, at the time of its inception, stood as a beacon with in a radius of 80kms, undertaking the reponsibility of liberating people from bondage of proverty, illiteracy and supersttion, the very motto envisaged in the emblem "Sa Vidya Ya Vimuktaye". Thanks to relentless affort of the people of this locality, the constant and consistent endavour of the members of the staff and exemplary sense of discipline of the industrious students, this institution has carved a niche for itself in the academic structure of the state of Odisha.

The College was initially affiliated to Utkal University up to P. U. classes in Humanities in 1965. After the establishment of Sambalpur University in 1966, the college got affiliated to it and open degree classes in Arts, Science stream commenced from 1968-69 session and commerce teaching started rather late, in 2000-01. At present Honours teaching facilities in all major subjects are available in the college.

The college was recognized by UGC and was included under section 2f and 12B of UGC in 1979 and continued to receive various grants from UGC till the 12th Five year plan. Subsequently it was included under RUSA and received a grant of Rupees Two Crores.

The college has already completed two cycles of NAAC assessment and accrediated with grade B. The preparation for the third cycle of assessment got delayd by a few months due to the pandemic.

Vision

The vision of the College is:

- To promote the cause of higher education in Padampur sub-division by just and proper management of College and initiating and implementing projects for the improvement of the college.

Mission

The mission of the College behind the aforesaid vision are:

- To inculcate social, moral, ethical and democratic values among the rural youth through access to higher education.
- To ignite the young mind so as to make them instruments of social and economic changes.
- To develop scientific awareness in the area plagued by poverty, illiteracy and superstitions.
- To pursue in letter and spirit the moto incorporated in our emblem "Sa Vidya Ya Vimuktaye" which means education liberates us from bondages.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Strengths:

- The institution has, to a great extent, been successful in its mission of bringing about an awakening in social, political and cultural life of this region, traditionally dubbed as the most backward area of the state.
- The college has established itself as one of the oldest lead colleges of Odisha with good name and fame. It has succeeded in its mission of promoting the cause of higher education in a backward region of the state.
- It is well known in its affiliating university and the state at large for maintaining its disciplined academic ambience through the last fifty five years.
- It has a good reputation for its exemplary system of holding examinations.
- The college caters well to student diversity and attracts good number of students from neighbouring districts of Nuapada, Kalahandi, Bolangir and Sonepur in addition to its own district of Bargarh.
- Participation of students, teachers, guardians and public in engagement of academia is inspiring and positive.
- The college has a vast area of land for future expansion.
- The student-teacher ratio is comfortable.

Institutional Weakness

Weaknesses:

- The region lacks irrigation and industry and is mainly domiciled by tribal and backward people. Students hailing from such a socio-economic backdrop usually hesitate to opt for self-financing courses which is the call of the day.
- Institutional support is not congenial to open new courses without financial assistance from the

government.
- The rate of infrastructural growth of the institution has been slow.
- Institutional support to mediocre students for their academic development leading to job opportunities is minimum.
- Research base in the institution needs development
- Institutional professionalism is not up to the mark
- Though the institution has a strong Alumni base both in India and abroad, it has failed to generate significant funds from alumni contribution.
- The functioning of Higher Secondary wing inside the college premises dampens the activities of UG programme.

Institutional Opportunity

- Being a multidisciplinary college with vast area of land, it has the potential to develop into a large Higher Educational Institution with a cluster of small colleges in its periphery as envisaged in the NEP – 2020.
- It has the opportunity to open Vocational courses which are area-specific leading to job opportunities for the students.
- There is scope for introduction of courses such as Performing Arts, Dryland Farm Techniques, Solar power installation, Instrumentation in Electrical and Electronics.
- A number of students can have success in various competitive examinations with suitable guidance and support of the institution.

Institutional Challenge

- As the managing committee of the college is firm in its resolve to keep the capitation fee affordable for all in order to provide access to higher education to the Socio-economically backward youths of the region, it is a challenge for the institution to generate funds from external sources such as: alumni, altruistic citizens, MP/MLA LAD fund and other Govt. / Non-Govt. agencies.
- Unless timely preventive measures are taken we apprehend the stereotyped institutions imparting teaching in traditional courses may liquidate and create a bleak future for the posterity.
- The research base in the institution needs to be strengthened.
- Institutional professionalism needs to be honed to keep up with the contemporary demands and to sustain in the race of modern education.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college offers Honours teaching in 07 (Seven) core subjects in Arts (Economics, Education, English, History, Odia, Philosophy, Political Science), 05 (Five) core subjects of Science (Botany, Chemistry, Mathematics, Physics, Zoology) and Accountancy in Commerce based on the Choice Based Credit System (CBCS). Besides the core subjects, students opt for their electives from a diverse pool of subjects. Students of all stream are imparted teaching in Compulsory subjects that include Communicative English, Environmental Studies and Disaster Management, Ethics and Values and Quantitative and Logical Thinking. The college has

moved the Govt. for opening of Computer Science with 32 seats since 2019 which is under the active consideration of the Higher Education Department.

Being an affiliated college, the college follows the syllabus prescribed by Sambalpur University. However, many senior faculties contribute in the syllabus designing of the University as members of Board of Studies. At present the state model syllabus with clearly stated learning outcomes, course outcomes and programme outcomes framed by the Odisha State Higher Education Council (OSHEC) and approved by Sambalpur University has been adopted by the college.

To ensure academic excellence the college has provision for an academic audit by a committee consisting of HODs with the Principal as the chairman. One Academic Bursar is appointed from among the senior faculties to monitor the academic affairs and suggest remedial measures.

The curriculum delivery is made effective and efficacious through the framework of preparation of academic calendar, time-table, and maintenance of lesson plan and progress register. The Academic Committee, IQAC, Staff Council and HODs regularly contribute in planning, implementation and monitoring academic affairs.

Teaching-learning and Evaluation

Admission to the degree courses is done online through the SAMS (Student Academic Management System) portal. The process of admission is solely based on merit and in accordance with the reservation policies prescribed by the Govt. for SC/ST/OBC/Divyanga and other special categories of students. The merit list and cut off marks in each phase of admission are displayed on the website to ensure transparency.

It makes us proud that the college is one of the most coveted colleges of this region. Further it is gratifying to note that the institution caters to the need of the lower strata of the society and more than 80% of the students admitted belong to SC/ST/OBC category as is evident from the student profile.

The traditional teacher-centred lecture method of teaching is supplemented by learner-centric activities like symposia, group discussion, debates, field visit, project works. Each department has a seminar society with a student secretary coordinating the seminar activities of the department. Such activities are intended to inculcate communication skill, problem solving skill and leadership qualities among the students. The faculties assess the learning ability and skill of the students in order to provide special attention to slow learners and encourage advanced learners. Tutorial and proctorial classes are held for discussion, timely feedback and preparation of assignments.

Teachers frequently make use of projector, smart class room, and computer laboratory for the purpose of teaching. Access to internet is easily available in the college and students and teachers alike make the use of internet as a learning resource to download study materials.

The teachers are recruited by the Govt. through selection by Service Selection Board. Thanks to the regular recruitment made by Govt. the staff position of the institution has improved over the years and comfortable as of now, there are 52 permanent faculties out of whom 11 teachers have Ph. D. degrees. One of our teachers namely Dr Balaram Pradhan has received fellowship to undertake higher research for two years at National Institute of Health (NIH), USA for two years to undertake higher research which is a rare achievement for any Non-govt Degree College of the state. The college is keen on updating the knowledge and skill of the teachers and encourages them to undertake research, participate in refresher courses, workshops and seminars.

The performance of the faculty is assessed through self-appraisal, students' feedback and academic audit. The principal personally conveys the result of evaluation to the concerned teachers with necessary suggestions.

Students' performance is assessed through internal examination conducted by the Honours Departments and the centralized midterm examination conducted by the examination cell of the college. Performance of students is continuously monitored by the proctors. The college has the rare distinction of producing University Rank Holders in different subjects almost every year.

Research, Innovations and Extension

Since the college provides teaching at the UG level, there is limited scope for pursuing higher research. However, many faculties are actively engaged in research work and publishing research papers at regular intervals. There is a Biophysics and Biochemistry Laboratory to motivate staff and students to carry on interdisciplinary research and avail facilities for experimentation and innovations.

The college encourages the faculties to submit research proposals and carry on research activities. The managing committee has allowed two years study leave with full protection of pay to one of the faculties to pursue post-doctoral research at NIH, USA.

The students and staff of the college have always been conscious of their responsibility towards the community and carry on social activities both independently and in collaboration with Govt organizations. The NSS units, after a thorough survey, **have adopted three villages** and carry on **need-based extension activities** round the year. The Youth Red Cross Unit is actively engaged in conducting **Blood Donation Camps** and **Health Awareness Programmes**. The NCC unit of the college renders commendable service to people during natural calamities. The NSS, NCC, YRC and faculty members undertake **Plantation programmes**, **Swachhata Pakhwada** and Awareness programmes.

The college has collaboration with **BMN College of Home Science, Mumbai** and **National College, Nuapada** for sharing of ideas and experiences. Student and faculty exchange with BMN College is long awaited and was hindered by COVID pandemic.

Infrastructure and Learning Resources

Set amidst an eco-friendly atmosphere with hundreds of timber yielding plants like valuable matured Teak and other shady trees, our campus accommodates Principal's Office, Administrative Section, Examination Section, Science Departments with their laboratories, Computer Room, Botanical Garden and 30 classrooms We have Principal's Residence, Staff Quarters, separate Common Rooms for faculties, boys and girls, a spacious Library, two hostels each for boys and girls, a canteen, two open air pandals, a badminton court and a playground.

The College library, from a modest beginning has grown considerably, housing at present approximately 30,000 odd books. It has got Book bank, a good number of reference books, Internet facility, Reprographic facility and Reading rooms for students and staff. The Library has been automated with e-Granthalaya Digital Platform to facilitate the growing academic requirement of the users.

Since +2 stream is not delinked from degree colleges in Odisha, the existing infrastructure is also used for

imparting teaching at that level. Besides the normal academic activities the infrastructure is utilised during vacations for conducting Private BA and MA Examinations, for IGNOU and OSOU study centres. Our premises are also used as Valuation Zones of CHSE and Sambalpur University.

The Computer Centre, with Internet connection is open to students and staff to facilitate them in the Teaching Learning process. The regular office work is duly supported by computerised service. The Science Department have their own computers catering to the needs of the students in preparation and dissemination of study materials.

Keeping in view the physical development of the students, the college, in addition to the playground has infrastructure for the games like badminton, table tennis and volleyball etc. An indoor stadium with facilities for games, gymnasium and yoga is presently under construction. The college canteen, as old as the college itself, caters to the refreshment needs of the students and staff.

Student Support and Progression

A substantial number of students passing out from this college go in for higher studies in the universities inside and outside the state.

The College has a students' union constituted by elected students' representatives. Besides the union, other associations such as Athletic Association, Dramatic Association, Odia Sahitya Sansad, Science Society, and Commerce Society have also elected Secretaries and representatives. Each department has seminar secretary who plays a lead role in coordinating and conducting seminar activities. These students' representatives not only participate and execute their duties but also contribute significantly in the democratic process and in organising several functions.

Alumni of this institution have occupied prominent position at the state, national and international level. **"*MO COLLEGE ABHIYAN*"** launched by the state government to connect the Alumni with their Alma Mater has been initiated. The Alumni have made notable contribution in successfully organizing the **Golden Jubilee Celebration** of the College.

Proctorial system has been implemented to monitor the academic progress of the students under the guidance of the teacher-proctors.

Governance, Leadership and Management

The Institutional mission of promotion of Higher Education in the socio-economically backward sub-division has been the prime goal of the Governing Body of the college since its inception.

The College follows the practice of decentralisation and participative management under the leadership of the principal. This is reflected in the overall functioning of the college. Various committees such as purchase committee, construction committee, Admission committee, Library committee etc, have been constituted under the chairmanship of the Principal.

The college has successfully organised **Golden Jubilee Celebration** with the involvement of the college administration and its stakeholders such as staff members, students, alumni and donors. It reflects the practice of decentralised and participative management.

Institutional Values and Best Practices

Our institution is committed to take up such activities to inculcate values in the students so as to make them responsible citizens as clearly stated in its mission, namely to inculcate social, moral, ethical and democratic values among the rural youth through access to Higher Education. Commemorative days of national importance such as Independence Day, National Youth Day, Republic Day, and National Voters' Day are observed with the sole objective of instilling in the students a sense of patriotism and to make them responsible citizens. Two best practices of the college worth-mentioning are examination management and maintenance of green and eco-friendly campus.

Maintenance of eco-friendly environment for sustainable development is indispensable in view of threats and challenges posed to environment due to anthropogenic activities. **Urban plantation, development of Mango orchard, maintenance of college garden enriched with medicinal herbs** endemic to the Gandhamardan range, Bio-composting of organic solid waste are main activities in this regard. It is worth-mentioning that the college has been awarded by the govt of Odisha as the **best performing educational intuition for outstanding performance in plantation and afforestation**.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ANCHAL COLLEGE PADAMPUR
Address	AT - PADAMPUR PO - RAJBORASAMBAR DIST - BARAGARH
City	PADAMPUR
State	Orissa
Pin	768036
Website	anchalcollege.org

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	LALITENDU NAYAK	06683-223424	9437092766	-	acpprincipal3@gmail.com
IQAC / CIQA coordinator	LALIT MOHAN PANDA	-	7077700277	-	iqacanchalcollege2014@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of establishment of the college	08-07-1965

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Orissa	Sambalpur University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	10-03-1979	View Document
12B of UGC	10-03-1979	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	AT - PADAMPUR PO - RAJBORASAMBAR DIST - BARAGARH	Rural	27.04	8270.75

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Economics With Honours	36	Higher Secondary or Equivalent	English	32	31
UG	BA,Education With Honours	36	Higher Secondary or Equivalent	English	32	30
UG	BA,English With Honours	36	Higher Secondary or Equivalent	English	32	32
UG	BA,History With Honours	36	Higher Secondary or Equivalent	English	32	32
UG	BA,Odia With Honours	36	Higher Secondary or Equivalent	Oriya	32	31
UG	BA,Philosophy With Honours	36	Higher Secondary or Equivalent	English	16	16
UG	BCom,Commerce With Accountancy Honours	36	Higher Secondary or Equivalent	English	80	61
UG	BA,Political Sciene With Honours	36	Higher Secondary or Equivalent	English	32	31
UG	BSc,Botany	36	Higher	English	40	39

	With Honours		Secondary or Equivalent				
UG	BSc,Chemistry With Honours	36	Higher Secondary or Equivalent	English	24	24	
UG	BSc,Mathematics With Honours	36	Higher Secondary or Equivalent	English	24	20	
UG	BSc,Physics With Honours	36	Higher Secondary or Equivalent	English	24	23	
UG	BSc,Zoology With Honours	36	Higher Secondary or Equivalent	English	32	29	

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				2				51
Recruited	0	0	0	0	2	0	0	2	36	10	0	46
Yet to Recruit				0				0				5
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				4
Recruited	0	0	0	0	0	0	0	0	1	0	0	1
Yet to Recruit				0				0				3

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				28
Recruited	7	1	0	8
Yet to Recruit				20
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	15	1	0	16
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				11
Recruited	1	0	0	1
Yet to Recruit				10
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	9	1	0	11
M.Phil.	0	0	0	1	0	0	9	2	0	12
PG	0	0	0	0	0	0	20	6	0	26
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	244	0	0	0	244
	Female	155	0	0	0	155
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	40	50	39	36
	Female	34	19	28	26
	Others	0	0	0	0
ST	Male	48	40	40	46
	Female	23	35	37	23
	Others	0	0	0	0
OBC	Male	135	142	113	117
	Female	78	73	65	73
	Others	0	0	0	0
General	Male	24	22	22	31
	Female	23	15	8	22
	Others	0	0	0	0
Others	Male	0	1	1	5
	Female	0	2	4	1
	Others	0	0	0	0
Total		405	399	357	380

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Being a multidisciplinary college with enough land available for expansion, it can grow into a large multidisciplinary HEI. The college runs Bachelor of Arts (English, Odia, History, Political Science, Education, Economics, Philosophy), Science (Botany, Chemistry, Math, Physics, Zoology) and Commerce streams. Online Learning Platforms like SWAYAM can be supplemented for remote learning of subject not available in the college. The institution is planning to open Integrated Teacher Education Programme (ITEP) under the department of Education as multidisciplinary/interdisciplinary courses are being run in the college. The institution will also take essential steps for conducting

	interdisciplinary research/projects at undergraduate level. We are also planning for organizing national and international interdisciplinary seminar on emerging concerns.
2. Academic bank of credits (ABC):	The college runs a certificate course, more certificate and diploma courses are to be run in near future. We are encouraging our students to get enrolled in online courses offered by SWAYAM, which will add credits to academic bank of students. We are planning to run some online short-term courses on Life Skills, Human Nutrition, Communication Skills, Personality Development etc. which will add to the academic bank of students.
3. Skill development:	The college runs Bachelor programme in Arts, Science and Commerce stream, so for the skill development of students we are going to run Spoken English course to develop communication skills of students. In science stream also, we are planning to encourage dryland farming and food processing (horticulture). We are also planning for a value-aided courses for skill development of students. We are planning to organize community involvement programme in the college for developing awareness and skills of students regarding the use of technology as a means of earning for livelihood, which will make them self-employed in future. Proper planning is to be made in the college for developing choices of students for vocational trades, preferably need-based and area-specific.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Students of the college are taught by using Indian languages. There is place of teaching culture in the curriculum of undergraduate course. The college encourages students for performing arts. Gandhamardhana hill is nearer to the college campus, so we are planning to run some online courses by inviting experts of Ayurveda for the integration of Indian Knowledge system. We are planning to organise national and international seminar on cross-cultural issues in Indian context.
5. Focus on Outcome based education (OBE):	At the undergraduate level common CBCS syllabus followed by the college depicts learning outcomes for each paper. In this regard, the college emphasizes assessment of student learning based on the learning outcomes of the paper. Continuous assessment of student progress is done both in online and offline

	mode as per the learning outcomes. Question banks are prepared in each department of the college focusing on the learning outcomes. Efforts are being taken to accomplish the learning objectives and promoting outcome-based education.
6. Distance education/online education:	Our college is the study centre of Indira Gandhi National Open University and Odisha State Open University. Rajborasambar region is known to be economically underdeveloped region in Odisha, so it has been noticed that most of the girl students prefer for higher study in distance mode. Recently UG and PG semester examinations of Odisha State Open University were held in the college, where about 500 students appeared, out of which most of them were girls. So, there is a scope to run distance education programme in the college. Therefore, we are planning to run some certificate and diploma courses through distance education and online education for the benefits of the students, gradually we will plan for offering UG and PG courses in distance mode. Credits earned from Distance / Online courses organized by UGC will add to the credit banks of students.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
540	520	490	490	338

File Description	Document
Institutional data in prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
13	13	13	13	13

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1109	1079	1083	1281	1218

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
193	193	193	204	255

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
309	298	342	377	318

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
48	48	45	44	45

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
54	54	54	54	54

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 30

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
125.39	48.38	67.65	163.68	116.77

4.3

Number of Computers

Response: 51

4.4

Total number of computers in the campus for academic purpose

Response: 40

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

At the beginning of the academic session, academic calendar is prepared by IQAC in consultation with Heads of the Departments. Lesson plans are prepared and maintained by each faculty of the college as per the course allotted to them. Further, progress register recording daily academic progress is maintained in respect of each department. Both the progress register and lesson plans are counter signed and reviewed by the principal at the end of the month. Internal academic audit is carried out by the Academic Bursar with a view to monitoring the academic quality of the institution. Meetings of HODs are regularly held to take stock of the academic progress and ambiance of the college. However during the COVID - 19 Pandemic situation, the usual practice of curriculum delivery has undergone a shift. Physical mode of teaching was replaced by virtual mode of teaching. Study materials and notes were forwarded to the respective groups in PDF format. The usual practice of curriculum delivery was resumed as soon as the pandemic situation improved.

File Description	Document
Upload Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The institution strictly adheres to the academic calendar prepared at the beginning of the session in accordance with the guidelines prescribed by the Department of Higher Education of the State Govt. and UGC. The calendar includes the schedule of various semester exams besides curricular and extra-curricular activities. However, under pandemic situation, academic calendar couldn't be prepared and the instructions and guidelines issued by Department of Higher Education, Govt. of Odisha from time to time with regard to conduct of online classes and examinations were carried out. Soon after the pandemic situation improves both teaching and examinations in physical mode were resumed as per university guidelines.

File Description	Document
Upload Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum

development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS/ Elective course system implemented.**

Response: 13

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 2

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 11.34

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
310	310	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document]
Any additional information	[View Document]

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

As an affiliated college the institution has no autonomy to introduce new courses. However the present syllabus integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. Moreover, faculty members contribute in this regard in the curriculum designing as members of Board of Studies. Seminars on relevant issues are organized. Environmental Studies involving environmental issues, sustainability and disaster management has been a component of the syllabus for all the streams.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document]

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 1.96

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	8	8	8

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 65.64

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 728

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: C. Any 2 of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 95.6

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
377	357	412	397	464

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
432	432	432	432	384

File Description	Document
Institutional data in prescribed format	[View Document]()
Any additional information	[View Document]()

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 73.02

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
138	149	148	137	185

File Description	Document
Institutional data in prescribed format	[View Document]()
Any additional information	[View Document]()

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Through proctorial system and class room tests the learning levels are assessed. Besides academic progress, the strengths and weaknesses of students are maintained by their respective proctors who guide them to improve their performance. Seminars and tutorials are organized to bridge the gap between advanced learners and slow learners.

IQAC of the college has designed a proctorial register unique to the institution, in which academic record of the student is continuously maintained and monitored by the proctor. It helps to identify the learning level of the student for necessary follow up action. The follow up action necessary for the student is discussed and decided by the faculties of the respective Honours department.

File Description	Document
Upload any additional information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 23.1

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Student-centric methods adopted by the college include identification of slow learners, conduct of tutorials and proctorial claasses and facilitating access to study materials. Seminars are conducted to facilitate participative learning. Through classroom tests, necessary feedbacks are provided by teachers to improve their performance. Need-based field studies, laboratory works and project works are conducted for enhancing learning experience of the students. During the COVID-19 pandemic period online webinars were organised for the purpose.

File Description	Document
Upload any additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

ICT enabled tools were used by teachers for effective teaching-learning process. Smart classroom is used for effective teaching learning process. During the COVID-19 pandemic, virtual classes were held using platforms such as Google Meet and Zoom.

File Description	Document
Upload any additional information	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 23:1

2.3.3.1 **Number of mentors** ?????????????? ???????

Response: 48

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 85.19

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality /

D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 25.26

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
11	12	11	12	12

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 9.75

2.4.3.1 **Total experience of full-time teachers**

Response: 468

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The college has formed an examination cell consisting of five teachers and one non-teaching staff. The cell centrally conducts the internal assessment. Preparation of question paper, evaluation of answer scripts, timely conduct of exam, publication of results and uploading of the marks etc. are effectively monitored with the involvement of senior faculties of each teaching department under the guidance of Heads of the department. On the whole, the mechanism of institutional assessment is transparent and error-free.

File Description	Document
Any additional information	[View Document](#)

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Internal examination related grievances are dealt with promptly. The HODs and examination cell are instructed to conduct special examinations where ever necessary and take up follow up measures, specially for such students who are deputed to the university or other universities representing either the college or university in the inter-college or inter-university sports and games, NCC as well as literary and cultural meet. Besides, due consideration for holding special examinations is made for students who fail to appear their internal examinations on genuine medical ground. As per the University Guidenines students who fail to appear the Internal examination are allowed one more chance. However, there is no provision to reappear for Improvement. On the whole, the college follows an effective mechanism in this regard. Hence, it is transparent, time-bound and efficient.

File Description	Document
Any additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

As an affiliated college the institution has no autonomy in designing course curriculum. The learning outcomes, programme outcomes and course outcomes are stated in the syllabus prescribed by Sambalpur University and displayed in the website. All the teachers are aware of course outcomes and they communicate these to their students during the introductory classes. Programme outcomes are also shared to the students during the induction programme at the beginning of the session. To bring uniformity Odisha State Higher Education Council set up by the state Govt. has designed and implemented the state model syllabus for all the UG programmes under CBCS.

File Description	Document
Upload COs for all courses (examples from Glossary)	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Program outcomes and course outcomes are time to time reviewed in the meetings of the staff council, HODs and IQAC through academic performance of the students and through interaction with the students in tutorial and proctorial classes.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 61.8

2.6.3.1 **Total number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
251	200	220	142	156

2.6.3.2 **Total number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
309	298	332	358	285

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.38

File Description	Document
Upload database of all currently enrolled students (Data Template)	<u>View Document</u>

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.2.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
13	13	13	13	13

File Description	Document
Institutional data in prescribed format	[View Document]

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 104

3.1.3.1 **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
8	54	23	17	2

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.5

3.2.1.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
10	6	5	2	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.11

3.2.2.1 **Total number of books and chapters in edited volumes/books published and papers in**

national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	0	0	0	1

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Numerous extension activities were being carried out by the NSS, NCC and YRC wings of the college in order to instill in the students a sense of social responsibility and to gain direct knowledge about the challenges faced by the communities. The NSS wings of the college have adopted 03 (Three) peripheral villages, namely, Singhanpur, Barikel and Charpali wherein they conduct survey and awareness camps every year. The activities of the volunteers in community development has been highly appreciated by the villagers.

Organization of **Voluntary Blood Donation camp by YRC** unit is a regular event of the college. In appreciaton of this the college has been **awarded by the State Blood Transfusion Council of Govt. of Odisha**.

The students and staff of the college take up plantation work in the college premises and create awareness for plantation by distribution of free saplings in the community in the month of July every year. The college has been awarded as the **Best Educational Institution for Oustanding Performance in Plantation / Afforestation** by the Govt. of Odisha in 2020.

In addition to this the NCC, NSS and YRC wings of the college have carried out activities such as cleaning of community pond, cleaning of premises of Sub-divisional Hospital, **Road safety** awareness, awareness on **drug abuse** and **plastic** hazards, **AIDS** awareness etc.

File Description	Document
Upload any additional information	[View Document](#)

3.3.2 Number of awards and recognitions received for extension activities from government/

government recognised bodies during the last five years

Response: 41

3.3.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
2	11	7	8	13

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 46

3.3.3.1 **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
14	11	10	4	7

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 61.32

3.3.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
949	1016	742	225	497

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 4

3.4.1.1 **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	0

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.4.2 Number of   functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 4

3.4.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	1	1	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

To cater the needs of the students the college has 30 classrooms, 8 science laboratories, one computer laboratory equipped with 39 no. of computers, one research laboratory, one smart class room, one seminar hall, library with reading rooms, playground, two hostels each for boys and girls, staff common room, boys' common room, girls' common room with toilets and drinking water facilities, one canteen, botanical garden and Wi-Fi system for e-learning.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The institution covers an area of 39 acres of land which includes a playground measuring an area of 4.5 acres. Sports and games are regularly held on the playground since the establishment of the college. Adequate facilities exist for both indoor and outdoor games and sports activities. Inside the college campus there is a badminton court and a volley ball court. Boys' common room and girls' common room are used for indoor games while the playground is used for outdoor games. Besides, there are two drama pendals for holding cultural programmes and dramatic activities.

The Govt. of Odisha has been pleased to accord approval for construction of an Indoor Stadium over the college land with the facilities for badminton, table tennis, gymnasium and yoga. At present the construction of the indoor stadium is in progress.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 6.67

4.1.3.1 **Number of classrooms and seminar halls with ICT facilities**

Response: 2

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 51.28

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
19.0	20.3	1.38	150.0	123.3

File Description	Document
Upload audited utilization statements	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Every year the college library is enriched with new books which include text books as well as reference books. At present the library houses **28116** no of text books, **1617** no of reference books and **13** no of periodic journals. The library has been equipped with the digital platform **e-Granthalaya** developed by NIC, Govt. of India.

File Description	Document
Upload any additional information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

    1. **e-journals**
    2. **e-ShodhSindhu**
    3. **Shodhganga Membership**
    4. **e-books**
    5. **Databases**
    6. **Remote access to e-resources**

Response: E. None of the above

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 2.79

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.28	0.50	3.89	4.39	4.89

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 12.1

4.2.4.1 **Number of teachers and students using library per day over last one year**

Response: 140

File Description	Document
Any additional information	

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The operating system, application software and anti-virus software of the computers are updated time to time. During the pandemic the institution smooothly switched over to virtual mode of teaching learning from physical mode by updating its WiFi system with BSNL OFC connectivity.

File Description	Document
Upload any additional information	

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 28:1

File Description	Document
Upload any additional information	

4.3.3 Bandwidth of internet connection in the Institution

Response: C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 15.43

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
5.48	15.41	18.14	9.34	9.79

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The maintenance of physical, academic and support facilities is headed by one of the senior staff members of the concerned department who is responsible for the overall maintenance, stock keeping and proper utilization of the facilities. However, each department has a committee headed by the principal to decide on purchase, procurement and other policy matters. The committees sit normally at the beginning of the session to discuss the activities of the support facilities.

File Description	Document
Upload any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 27.92

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
209	267	300	445	409

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 27.92

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
209	267	300	445	409

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.76

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
3	2	1	0	6

File Description	Document
Upload any additional information	[View Document]()
Institutional data in prescribed format	[View Document]()

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 71.2

5.2.2.1 **Number of outgoing student progressing to higher education.**

Response: 220

File Description	Document
Upload supporting data for student/alumni	[View Document]()
Institutional data in prescribed format	[View Document]()

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 11.42

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
54	5	2	0	4

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
150	50	65	40	50

File Description	Document
Upload supporting data for the same	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

The college has a students' union which is constituted by elected/nominated students' representatives. The executive body of the students' union consists of President, Vice-president, General Secretary, Asst.

General Secretary and class representatives. Besides the union, other associations / societies such as Athletic Association, Dramatic Association, Odia Sahitya Sansad, English society, Science society, Commerce society, Students' Common Room, Day Scholar Association etc. have their elected secretaries and representatives. One student member is also nominated to the IQAC executive committee of the college. Each department has seminar secretary who plays a lead role in coordination and conduct of seminar activities of the department. These students' representatives not only participate and execute their duties and responsibility in the functioning of the college but also contribute significantly in the democratic process. In this process they learn democratic values and leadership qualities.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 14.4

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	19	24	13	16

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Govt of Odisha launched a digital platfom "Mo College" to connect the alumni with their alma mater. The alumni of the institution register themselves digitally and a list of registered alumni is available in the portal. The Golden Jubilee Celebration of the college held in February 2019 was organized exclusively by the alumni and made a significant contribution for the mega event. The organization of Commemoration Day for 50th Year of raising of NCC Unit in the college was a major contribution of the ex-cadets of NCC.

Noted Alumni from India and abroad often visit the college to interact with the students, to share their expertise and success stories and for career counselling.

File Description	Document
Upload any additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The institutional mission i.e. Promotion of Higher Education in the socio-economically backward sub-division has been the prime goal of the Governing Body of the College since its inception. The college has a traditional practice of participative management. The Principal acts as the ex-officio Secretary of the GB. Besides the GB is represented by two senior faculty members including one woman and one member of the non-teaching staff. The GB of the college takes major decisions such as infrastructural development, introduction of new courses, appointment of adhoc employees, finalization of fee structure for the smooth management of the college. The day-to-day activities of the college is managed by the Principal through the Heads of the Departments and various sub-committees such as admission, examination, construction, purchase, residential committee etc. The members of the sub-committees are nominated by the Principal at the beginning of the academic session. For the realization of the mission of the institution, the GB, the Principal and the staff members work together as a team. The staff council comprising all the faculties meets periodically and takes decisions relating to academic matters.

File Description	Document
Upload any additional information	[View Document]()

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The college follows the practice of decentralization and participative management under the leadership of the principal since its inception. The celebration of the Golden Jubilee of the College during February 2019 is a case study. This three day mega event was successfully organised with the involvement of the college administration and its stakeholders, staff members, students, Alumni and Donors. Several committees were formed for the successful execution of the activities under the supervision of the Steering Committee. A souvenir was published to commemorate the occasion.

File Description	Document
Upload any additional information	[View Document]()

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The proctorial system is successfully implemented with a view to monitor the academic progress of the student. It makes provision for face to face interaction between student and proctor. It is an integrated system of mentoring and counselling with focus on regular monitoring of the progress of the students taking into account their strength and weaknesses. Besides the academic progress, their socio-economic condition is also recorded for reference.

File Description	Document
Upload any additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

"Just and Proper Management of the College" has been a part of the vision of the institution since its inception. The institution also believes in decentralization and participative management. The college follows bottom-to-top approach for implementation of plans and proposals. The different committees initiate the planning which is put forth by the ex-officio Secretary-cum-Principal before the managing committee for approval. The institution strictly adheres to the guidelines of University, UGC and the Department of Higher Education, Govt. of Odisha with regard to appointment and service rules. The smooth functioning of the institution without any blemishes for the last 57 years is a testimony to the effective and efficient administrative set up of the college.

File Description	Document
Upload any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Most of the members of the teaching and non-teaching staff are paid their salary and other allowances by the state govt. and they avail various welfare schemes as applicable to state govt. employees such as pension scheme, group insurance scheme, gratuity, payment towards obsequies, study leave, maternity leave etc. However, other employees appointed by the GB avail of various welfare schemes such as Festival advance, EPF contribution by the management and residential facility. The Staff Association also takes up various welfare measures for both the teaching and non-teaching employees of the college. Wherever needed financial aid is provided for the medical treatment.

File Description	Document
Upload any additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 12.63

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	7	5	5	8

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.6

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	0	1	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 3.78

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
7	1	1	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The institution follows Performance appraisal system for teaching and non-teaching staff as per the

guidelines of the Govt. Each employee furnishes the relevant information in the prescribed format (Performance Appraisal Report (PAR)) at the end of the each academic session. The Principal acts as the reporting officer and submits the PAR to the GB President for counter signature and comments. Thereafter the same is sent to the Directorate of Higher Education for approval. In case of any adverse remarks by the reporting / countersigning officer the same is communicated to the concerned employee for compliance.

File Description	Document
Upload any additional information	[View Document]

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

At the end of every financial year, financial transactions are audited by the external auditors appointed by the govt. The objections raised by the auditors are complied with before the Local Fund Audit. The routine-internal audit is conducted by the Accounts Bursar appointed by the Principal.

File Description	Document
Upload any additional information	[View Document]

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 1

6.4.2.1 **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document]
Any additional information	[View Document]

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Being a Non-Govt. Aided College, the salary component of the staff is received from the state govt in the form of Grant-in-Aid. For the purpose of institutional development the institution generates funds mainly from the students in the form of development fees. However, the managing committee has decided to keep the development fees affordable for all considering the socio-economic condition of the region. Therefore, the institution attemps to generate funds from external sources for infrastructure development. The college has received grants from RUSA, WODC, MP LAD, MLA LAD and State Govt. during the last five years. Alumni contribution also forms a part for organization of major functions and events.

Annual budget is prepared at the beginning of the financial year keeping in view with the optimal utilization of funds and it is approved by the Governing Body. Various committees such as purchase committee, construction committee, library committee constituted by the college scrutinize and recommend the purchase of articles. Routine yearly audit is carried out by the Chartered Accountants appointed by the Govt.

File Description	Document
Upload any additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

As a result of IQAC initiatives, proctorial system introduced in 2018 has been successfully implemented and institutionalised. It aims at face to face interaction between student and proctor. It is an integrated system of mentoring and counselling which focuses on regular monitoring of the progress of the students taking into account their strength and weaknesses. Besides the academic progress, their socio-economic background is also recorded for reference.

In the area of infrastructural development IQAC has contributed significantly during the last five years. IQAC meetings are held periodically to effectively chalk out quality assurance strategies. Due to the pandemic situation online classes were held and Wi-Fi facility was made available to the teachers to facilitate teaching learning process. Future plan of action is also chalked out keeping in view with the emerging needs of the college. The major infrastructure developments during the last five years include laying of OFC by BSNL, installation of own electric transformer in college campus, construction of New Laboratories for Botany and Chemistry departments, additional classrooms, office blocks, construction of second Womens' Hostel.

The institution has the tradition of falicitating talented students, alumni, noted personalities of the region in recognition of their outstanding achievements in various fields such as literature, culture and performing

art, sports and games, agriculture, health, education and environment.

File Description	Document
Upload any additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

The college periodically reviews the teaching learning process and facilitates implementation of teaching learning reforms to IQAC set-up. Feedbacks are collected from the stakeholders namely students and teachers in the form of a questionnaire designed by IQAC at the end of the academic session. Feedbacks so collected are analysed and appropriate measures are taken up for improvement.

Some of the post accreditation quality initiatives made during the last five years through the recommendation of IQAC include:-

1. Successful introduction of CBCS (2016-17).
2. Installation of 63 KV transformer for exclusive use of the college (2016-17).
3. Laying of 20 MBPS OFC for internet connectivity (2017-18).
4. Introduction of Proctorial system (2018).
5. Construction of New Laboratories for Botany and Chemistry (2018).
6. Setting up of Smart Classroom (2018-19).
7. Construction of 8 (Eight) additional classrooms.
8. Establishment of a Study Centre of IGNOU (2019).
9. Establishment of a Study Centre of Odisha State Open University (OSOU - 2019).
10. Introduction of a certificate course on ICT (2019).
11. Development of a mango orchard (2020).
12. Construction of second Womens' Hostel (2021).
13. Urban Plantation over 1.85 Hectors of College Land (2021).
14. Construction of a firing range for NCC cadets (2021).
15. Construction of a Conference Hall (2021).
16. Sanction of proposal for construction of Indoor Stadium (2021).

File Description	Document
Upload any additional information	[View Document](#)

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Several measures have been initiated by the college for promotion of gender equity. They are as follows:

- Self defence training for girls are undertaken every year by master trainers to boost their self-confidence.
- Induction of Women NCC Wing (SW) since 2019.
- The compulsory course on Ethics and Values contains a paper on Women and Society which is taught to first semester students of all disciplines.
- A second Womens' Hostel has been constructed and made functional.
- A Woman student has been nominated to be the student representative in the IQAC.
- Being a Co-educational institution there is no gender disparity which is evident from the active and the overwhelming participation of girls in curricular and extra-curricular activities.

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

- Bio composting of organic solid waste is done for producing manure for use in the college garden.
- The college campus has been made polythene free.
- Provision has been made for recharging of ground water with superfluous water released from tube-wells.

File Description	Document
Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: B. 3 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**

5.Beyond the campus environmental promotion activities

Response: C. 2 of the above

File Description	Document
Certificates of the awards received	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The institution promotes congenial inclusive environment as students belonging to different religious communities and socio-economic strata peacefully participate in academic curricular and extra-curricular activities. There is no discrimination of any kind on communal or socio-economic basis.

File Description	Document
Any other relevant information.	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The college takes up several activities to inculcate values in the students to be responsible citizens. Commemorative days of national importance such as Independence Day, National Youth Day, Republic Day, National Voter's Day, Active Citizenship Programme, Legal Aid Programme are observed for

making the students aware of their constitutional obligations. Video show on active citizenship was also organised to achieve this goal. A paper on Values and Ethics carrying 6 credits is a part of the syllabus.

File Description	Document
Any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: B. 3 of the above

File Description	Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The institution celebrates national and international commemorative days and festivals such as Independence Day, Republic Day, National Voter's Day, World AIDS Day and Vanamahotsava etc. Events such as voluntary blood donation and plantation, International Day of Yoga, AIDS awareness, NSS, NCC, YRC activities are organized. However, the usual practice of conducting such regular events was affected due to COVID-19 pandemic.

File Description	Document
Geotagged photographs of some of the events	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice - 1

Title of the Practice - EXAMINATION MANAGEMENT

Objective of the Practice

Unless the students are continuously assessed and examined, imparting of education is incomplete. Thus the objective is to monitor students' progress and at the same time to develop self-confidence and spirit of competitiveness by uprooting examination fear. Further it has the implicit goal of training the impetuous youths to face challenges and accept success and failure with equal ease.

The Context-

Scoring high marks by hook or crook is an emerging trend among the students for which they are found resorting to unfair means, even they don't hesitate to resort to violent means thereby putting the entire management into an embarrassing situation.

The Practice-

Though beating one's own trumpet is looked down upon, it is worthy of mentioning that smooth and fair conduct of examinations is a unique practice of this institution since its inception. Many a time visitors of high profile have extolled the unique exam system followed and practised by the institution which occupies a coveted place in the academic map of the state. Some of them have put their opinion in black and white in the visitors' book maintained by the college.

Evidence of Success-

The college has earned name and fame all over the state for its excellent examination management. This healthy practice has given impetus to both Govt. and Autonomous organizations to conduct the examinations at this centre. This college has been chosen as nodal centre for holding examinations, evaluation and for deputing squad and observers to supervise conduct of University, Council and Board examinations. Preference for admission into the college indicates the success of this institution.

Problems Encountered and Resources Required-

The college encounters problem due to the neibouring colleges which resort to unfair means for raising pass percentage.

Note-

Due to the whole hearted co-operation of staff members, administration and guardians the college has kept up this healthy practice for more than half a century.

Best Practice - 2

Title of the Practice - MAINTENANCE OF GREEN AND ECO-FRIENDLY CAMPUS

Objective of the Practice

To realize the importance of eco-friendly environment and to make the people aware of a congenial environment conducive to learning. Further it has the tacit objective of grooming sensible youths who would intent on the highest good of humanity and environment.

The Context-

Maintenance of eco-friendly environment for sustainable development is indispensable in view of threat and challenges posed to environment due to anthropogenic activities.

The Practice-

Urban plantation adjacent to college women's hostel has been taken up effectively.

A mango orchard has been developed.

The college garden enriched with some medicinal herbs and plants indigenous to Gandhamardan range is maintained.

Bio-composting of organic solid waste is done for producing manure for use in the college garden.

Evidence of Success-

Evidence of Success is reflected in the green and eco-friendly campus itself and recognition by Govt. of Odisha as the best performing educational institution for outstanding performance in plantation and afforestation.

Problems Encountered and Resources Required-

Resource crunch in fencing and making provision of watch and ward covering a vast area is felt.

File Description	Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The institution has successfully carried out its mission of Educational upliftment of people of this backward area through access to higher education. It is the only premier degree college in the locality in a radius of about 80 KM catering to the educational needs of a large section of the society belonging to

weaker sections of the society. The distinctiveness of the institution is reflected in the academic achivement of the students as evident from the fact that our students are placed among the university rank holders every year due to the disciplined academic ambiance. Besides formal education, the institution serves as a centre for mass awareness and awakening in fields of culture, heritage, health, agriculture and science. The institution testifies its stand as a distinguished college in the whole subdivision. Moreover, it prepares students for their all round developement and instills in them self-confidence to face the challenges.The alumni of this institution are well placed in various spheres through out the country and abroad.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

We do hope and believe that we have made certain marks over the last assessment. Some of the conspicuous facilities added to the institution during the last five years are as follows:

1. Successful introduction of CBCS (2016-17).
2. Installation of 63 KV transformer for exclusive use of the college (2016-17).
3. Laying of 20 MBPS OFC for internet connectivity (2017-18).
4. Introduction of Proctorial system (2018).
5. Construction of New Laboratories for Botany and Chemistry (2018).
6. Setting up of Smart Classroom (2018-19).
7. Construction of 8 (Eight) additional classrooms.
8. Establishment of a Study Centre of IGNOU (2019).
9. Establishment of a Study Centre of Odisha State Open University (OSOU - 2019).
10. Introduction of a certificate course on ICT (2019).
11. Development of a mango orchard (2020).
12. Construction of second Womens' Hostel (2021).
13. Urban Plantation over 1.85 Hectors of College Land (2021).
14. Construction of a firing range for NCC cadets (2021).
15. Construction of a Conference Hall (2021).
16. Sanction of proposal for construction of Indoor Stadium (2021).

Concluding Remarks :

Now we deem it a privilege to present the Self Study Report of Anchal College, Padampur for the purpose of assessment and accreditation of NAAC for the Third Cycle.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
2.3.3	**Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)** 2.3.3.1. **Number of mentors** ?????????????? ??????? Answer before DVV Verification : 61 Answer after DVV Verification: 48 Remark : DVV has excluded librarian.
2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)** 2.4.3.1. **Total experience of full-time teachers** Answer before DVV Verification : 798 Answer after DVV Verification: 468 Remark : DVV has made the changes as per 2.3.3
3.1.3	**Number of Seminars/conferences/workshops conducted by the institution during the last five years** 3.1.3.1. **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>12</td><td>78</td><td>34</td><td>29</td><td>2</td></tr></table> Answer After DVV Verification : <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>8</td><td>54</td><td>23</td><td>17</td><td>2</td></tr></table> Remark : DVV has made the changes as per pro-rata basis of shared report by HEI.
4.2.3	**Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)** 4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr></table>

| 28267 | 49830 | 388834 | 439172 | 488659 |

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.28	0.50	3.89	4.39	4.89

Remark : Value converted into Lakhs.

4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year** 4.2.4.1. **Number of teachers and students using library per day over last one year** Answer before DVV Verification : 500 Answer after DVV Verification: 140 Remark : DVV has made the changes as per shared log book entries by HEI.
5.2.3	**Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)** 5.2.3.1. **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years** Answer before DVV Verification: (table below) (table below) 5.2.3.2. **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years** Answer before DVV Verification: (table below) (table below)

5.2.3.1 Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
79	6	2	0	4

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
54	5	2	0	4

5.2.3.2 Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
150	50	65	40	50

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
150	50	65	40	50

Remark : DVV has made the changes as per qualifying letters by HEI.

5.3.1	**Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : DVV has not considered award received in Inter collegiate tournament.

5.3.3	**Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	48	49	57	56

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	19	24	13	16

Remark : DVV has not considered one event once for a year.

6.3.4	**Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
7	8	5	1	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
7	1	1	0	0

Remark : DVV has made the changes as per shared participation certificate by HEI.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>338</td><td>338</td><td>338</td><td>338</td><td>338</td></tr></table> Answer After DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>540</td><td>520</td><td>490</td><td>490</td><td>338</td></tr></table>
2.1	**Number of full time teachers year-wise during the last five years** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>48</td><td>49</td><td>49</td><td>42</td><td>45</td></tr></table> Answer After DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>48</td><td>48</td><td>45</td><td>44</td><td>45</td></tr></table>